

HIGH COURT OF HIMACHAL PRADESH
AT SHIMLA
PRESENTATION FORM
(IN RESPECT OF THE PENDING MATTERS ONLY)
FORMAT : FP

1. Particulars of Pending Matter given Case No.
(Such as CWP, RFA, RSA No.
of 20_____) _____
2. Next Date fixed in pending matter, if any _____
3. What is being filed today
(Such as I.A., Counter Affidavit, Rejoinder,
Supp. Affidavit, Contempt application, etc.) _____
4. Name of the Advocate for the Opposite Party. _____
5. If tied up with any particular Bench, Bench
particulars. _____
6. If caveat clearance is required.
Has it been obtained? Yes/No
7. (a) Has notice of the filling been served upon
the opposite Party/Counsel. Yes/No
(b) if not, Why ? _____
8. Amount of court fee paid, if any _____
9. No. of pages/ Leaves filed _____
10. Are the annexures totally legible? _____
11. Have the advance copies of the filling been
given to the counsel(s) of the opposite
party/Parties ? If not, reason therefore. _____
12. Cause Title _____

Petitioner
Vs.
Respondent
(Don't write names of all parties, only first Party)

Date:

Advocate

RECEIPT

What is being filed:

Cause Title _____

(i) Date _____
(ii) Title _____
(iii) Filing No. _____

V/s _____

Signature of the Receiving Official